



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Brambles Pre school		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Brambles Outdoor learning Classroom Environment		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We at Brambles are a new charity run preschool, we are aiming for forest school status next year, a very unique quality in this area. To establish this we need to make an outdoor classroom. This would consist of an outdoor gazebo for outdoor learning in all weathers, outdoor easels, outdoor picnic benches, and outdoor toys/learning equipment. The aim being to do the majority of the children's learning outside in all weathers where possible. We have members of the committee who can devote time to build and make any structures needed. We would like to involve and benefit the community as much as possible. This will not only benefit children at Brambles but those at Figheledean C of E Primary school, because we will be holding their breakfast clubs and potentially after school clubs too.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Amesbury Area Board		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Date</b>	on many occasions
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Date</b>	13/09/11

Where will your project take place?	Brambles Pre School
When will your project take place?	December/January 2011
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	<p>We as a new CHARITY run setting knew at some point we would need help to improve what we can offer, when Figheldean School approached us about breakfast/after school clubs we felt this needed to be sooner, rather than later. We firmly believe that outdoor learning is the way forward for education and we have such a beautiful setting in which to do this. We have a large amount of support from local councillors and community members, not to mention very hands on committee.</p> <p>We are involving the community on 30<sup>th</sup> October 2011, to get them to come along to our open day and see what we can offer, hopefully we will gain even more support from the community, we would like to do this again after the project is complete to continue involvement.</p> <p>This preschool will benefit the community by offering a positive and unique form of education to the area, which would in turn benefit the local primary school. This is a unique opportunity to offer our local community, a new and exciting learning experience.</p> <p>The majority of the children that attend our preschool are military, and a few members of the committee are also from the army based at Larkhill &amp; Bulford, Therefore there is a wider benefit to military families who want their children to experience a new exciting way of learning.</p>
How many people will benefit from your project?	All the children at Brambles, currently 11 and growing fast, All the children at Figheldean Primary school attending breakfast and after school clubs, potentially another 30+ children. The parents of these children who are mostly military families. The local children of Figheldean to whom we would like to offer summer camps and holiday adventure activities when facilities allow.
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areabords">www.wiltshire.gov.uk/areabords</a>  Please provide a reference/page no.	providing Pre-School facilities for the community to ensure young couples are able to work and support their families’.
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Any other information about your project.**

We are a charity run setting that moved to the community rooms in Ablington and opened 12<sup>th</sup> September 2011. When we moved in we had to put decking down, put a fence in, build planters and put hand rails in to make the building useable to us. We also had to box in the boiler and gets radiator pole covers. All at our expense to make the building suitable for children and Ofsted approved. Not only did we pay for all this but our committee also made the decking/fence/planters/hand rails devoting a lot of time to do so. It is now that our reserves are low and we are establishing ourselves that we would very much appreciate financial help. With this help we will be able to not only continue to extend our unique learning objectives but also we will be able to extend out offering to the wider community – Figheldean school and the children of Figheldean to whom we could offer holiday clubs in the half terms in the near future.

We appreciate that we are asking for a large amount of money but hope that when you consider our application you consider what we will give in time to building and setting up the outdoor classroom, all of which without our hands on committee would cost hundreds of pounds.

**3. Management**

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="3"/>	<b>Female</b>	<input type="text" value="5"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

No just for this year

**How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

Feedback from the community  
 Local press – Salisbury Journal & Stonehenge trader will also be invited  
 Feedback from Ofsted  
 Support from local community and councillors  
 Success in order to run future events to benefit the children in the local area

**Have you contacted Charities Information Bureau for help with your application/ to seek other funding?**

Yes x

Date

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

**Name of Funder**

**Amount Applied For**

**Amount Received**

**Please list with amount applied for and whether you have been successful**


<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/>                      No x <input checked="" type="checkbox"/></p>		
<p><b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b></p>	<p>Yes <input type="checkbox"/>                      No x <input checked="" type="checkbox"/></p>		

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31/08/11	Month: august	Year: 2011
A - Total income:	£	20912.94
B - Minus total expenditure:	£	20724.29
Surplus/deficit for year: (A minus B)	£	188.65
Free reserves currently held:	£	1000

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Outdoor wooden/ willow classroom our committee will make this from a kit	£269	Own fundraising/reserves		£ 300
Active world trays & stands for messy play, construction and natural play	£261.50			£
Outdoor friendship table & benches	£290	Parish/town council		£
Outdoor free flow play equipment (bikes,scooters,ride ons,cars)	£615.87			£
		Trusts/foundations		£
Willow dome kit for outdoor reading areas and imaginative play – our committee will make them from the kit	£252			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£1688.37</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£ 300
<b>Total project expenditure A</b>	£ 1688.37
<b>Project shortfall A – B</b>	£ 1388.37
<b>Grant sought from Wiltshire Council Area Board</b>	£ 1388.37
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Lloyds tsb
<b>Please give the title name of the organisations'</b>	current

bank account e.g. current	
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**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities Specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults

Public Liability Insurance  Equal opportunities

Access audit  Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:** 26/10/2011

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**